

## **St. Kristoforo Progymnasium Assessment Policy**

### **Introduction**

Vilnius Šv. Kristoforo Progymnasium is committed to fostering a culture of academic integrity and responsibility. In accordance with the International Baccalaureate (IB) philosophy, we aim to develop principled learners who act with integrity, respect intellectual property, and take responsibility for their own learning. This policy outlines the principles and practices of academic honesty expected from all members of our school community, including students, teachers, administrators, and parents.

**IB Mission Statement:** IB aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

The **IB philosophy** is grounded in a belief that education should be **student-centered**, emphasizing **inquiry-based learning**, **intercultural understanding**, and the development of essential life skills. The program focuses on holistic development, nurturing not only the intellectual abilities of students but also their **personal** and **social growth**.

Vilnius st. Kristoforo progymnasium **mission:** developing together, taking each student into account, we develop a personality that creates its own values, capable of learning consciously through research and collaboration.

Vilnius st. Kristoforo progymnasium **vision:** by cooperating, we purposefully develop a thinking, responsible and caring, consciously learning personality.

Our **motto** is #everyoneisimportant (#svarbuskiekvienas).

### **Aims of the Academic Honesty**

The IB defines academic integrity as “a guiding principle in education and a choice to act in a responsible way whereby others can have trust in us as individuals.” (IBO, 2019). Upholding academic integrity is essential for promoting inquiry-based learning, ethical scholarship, and personal growth.

The IB learner profile supports this by encouraging students to be **principled**, **reflective**, and **responsible** in their academic work.

#### **Aims of the Academic Honesty Policy are:**

- Promote a shared understanding of academic integrity.
- Ensure that students develop skills in ethical research, citation, and collaborative work.
- Prevent and address all forms of academic misconduct.
- Support the development of responsible and honest learners in line with the IB learner profile.

### **Responsibilities for Students, Teachers, Parents**

Students at Vilnius Šv. Kristoforo Progymnasium are expected to:

- Complete and submit their own original work.

- Properly acknowledge all sources of information, images, or ideas (using age-appropriate citation methods).
- Work collaboratively only when permitted and appropriately attribute group contributions.
- Avoid all forms of plagiarism, cheating, collusion, duplication of work, or fabrication of data.
- Use digital tools and artificial intelligence (AI) ethically and with teacher permission, ensuring their use is transparent and supports learning objectives.

Teachers are expected to:

- Explicitly teach and model academic integrity through the curriculum.
- Provide guidance on correct citation practices and source use (e.g., using APA or MLA, as age-appropriate).
- Create assessments that encourage original thought and reduce opportunities for dishonesty.
- Detect and respond to instances of academic misconduct fairly and consistently.
- Use tools to check authenticity (e.g., Turnitin or manual reviews).
- Encourage self-reflection in students when academic honesty issues arise.

Parents are expected to:

- Support the school's academic integrity philosophy.
- Encourage students to take responsibility for their own learning.
- Help students develop good study habits and time management skills.
- Refrain from completing work on behalf of students.

### **Academic Honesty in the PYP and in the MYP**

In the PYP (Grades 1–4), students are introduced to academic honesty through:

- Age-appropriate discussions about ownership of ideas.
- Encouragement of original thinking and expression.
- Introduction to basic citation using visual symbols, verbal acknowledgements, and simple referencing (e.g., "I found this in a book called...").
- Developing research skills as part of the PYP transdisciplinary units.

In the MYP (Grades 5–8), students are expected to:

- Understand and apply formal citation techniques (e.g., MLA or APA).
- Use research strategies that reflect responsible academic behavior.
- Reflect on the authenticity and quality of their work, especially in the MYP Personal Project.
- Engage in responsible digital behavior and academic collaboration.

### **Academic Misconduct and Procedures**

Academic misconduct includes but is not limited to:

- **Plagiarism:** Presenting someone else's work or ideas as one's own.
- **Collusion:** Unauthorized collaboration that results in submitted work being copied or duplicated.
- **Duplication of work:** Submitting the same piece of work for different assignments.
- **Cheating:** Using unauthorized materials or information during assessments.
- **Fabrication:** Inventing data, sources, or results.

- **Unethical use of AI:** Using generative tools (e.g., ChatGPT) to complete entire assignments without teacher permission or acknowledgement.

Cases of suspected academic misconduct will be addressed using the following procedure:

1. **Investigation:** The teacher gathers evidence and discusses the case with the student.
2. **Communication:** Parents/guardians are informed of the issue.
3. **Consequence:** Consequences may include resubmission of work, reflection tasks, or disciplinary actions based on severity and age of the student.
4. **Documentation:** The incident is recorded and monitored to identify patterns or recurring behavior.
5. **Support:** The student is supported with guidance, skill-building sessions, and reflection to improve academic behavior.

### **References:**

- Primary Years Programme: From principles into practice, 2015
- Programme Standards and Practices, International Baccalaureate Organization, 2014.
- Learning and Teaching, International Baccalaureate Organization, 2018.